

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, MARCH 6, 2017**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:06 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, Secretary; David Gutshall, Treasurer; Bob Kanc, William Piper, Todd Deihl, and Richard Roush.

Robert Barrick arrived at 8:17 pm.

Absent: Kingsley Blasco.

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr, Assistant Superintendent, Robyn Euker, Director of Curriculum & Instruction, Richard Kerr Jr, Business Manager; William August, High School Principal; and Carol Frace, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

President Wolf observed a moment of silence to remember Gil Schoonover who passed away.

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### III. APPROVAL OF THE FEBRUARY 21, 2017 REGULAR BOARD MEETING MINUTES AND THE FEBRUARY 21, 2017 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Kanc, seconded by Roush for approval of the February 21, 2017 Committee of the Whole Meeting Minutes; and the February 21, 2017 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously.  
7 – 0

### IV. RECOGNITION OF VOCATIONAL-TECHNICAL SCHOOL STUDENTS

Mr. William August, High School Principal, will recognize those Vocational-Technical School students who have earned "Student of the Quarter" awards for the second quarter of the 2016-2017 school year as well as the students that placed in the 2017 SkillsUSA District Competition.

Grade 9 Bryce Baker, American Studies  
Grade 10 Kyle Bier, Heating, Ventilation, & Air Conditioning  
Grade 10 Cody Diehl, Automotive Collision Technology  
Grade 10 Caitlyn Feathers, American Studies  
Grade 10 Kirsten Sebers, Nursing/Nursing Assisting  
Grade 11 Anthony Cleary, Electronics Technology  
Grade 11 Jerica George, World Studies  
Grade 11 Ashlon Gutshall, Nursing/Nursing Assisting  
Grade 11 Zebulin Lehman, Heating, Ventilation & Air Conditioning  
Grade 11 Andrew Walker, Masonry  
Grade 11 Elwood Yohe, Automotive Collision Technology  
Grade 12 Brock Jumper, Heating, Ventilation & Air Conditioning

#### 2017 SkillsUSA District Competition

Grade 10	Kirsten Sebers	3rd place	Basic Health Care Skill Category
Grade 11	Kelsey Kerrick	1st place	Graphics Category
Grade 11	Anthony Cleary	1st place	Electronics Technology Category

President Wolf and Vice President Swanson congratulated the students for their outstanding hard work and accomplishments. The students received a certificate and a pen.

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### V. RECOGNITION OF STUDENTS OF THE QUARTER

Mr. William August will also recognize those students who have earned the academic achievement award for the second quarter for the 2016-2017 school year.

#### Physical/Health Education Department

Grade 9 Sydney Hutchinson  
Grade 10 Connor Swintosky  
Grade 11 Ashlynn Gipe  
Grade 12 Talon Hair

#### World Language Department

Grade 9 Gemma Laverty  
Grade 10 Erinne Frampton  
Grade 11 Daniel Bauer  
Grade 12 Devin Yeatter

#### Science Department

Grade 9 Addison Lay  
Grade 10 Emily Parrish  
Grade 11 Sierra Green  
Grade 12 Vincent Romano

#### Social Studies Department

Grade 9 Aidan Rauscher  
Grade 10 John Brown  
Grade 11 Grace Kyle  
Grade 12 Foster Howe

President Wolf and Vice President Swanson congratulated the students for their outstanding hard work and accomplishments. The students received a certificate and a pen.

### VI. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Kenny Blessing and Emily Webber presented a student report.

[Student report is attached.](#)

### VII. PAYMENT OF BILLS

Procurement Card	\$ 18,840.81
Checks/ACH/Wires	\$ 2,259,914.62
Capital Projects	\$ 34,486.61
Cafeteria Fund	\$
Stadium/Track	\$
Student Activities	\$ 3,226.53
Total	\$ 2,316,468.57

Motion by Gutshall, seconded by Swanson for approval of General Fund, Capital Projects, Cafeteria Fund, Stadium & Track, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl. Motion carried unanimously. 8 – 0

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### VIII. YTD GENERAL FUND REPORT AND YTD TAXES

### IX. READING OF CORRESPONDENCE

### X. RECOGNITION OF VISITORS

Christopher Pietrowski, Sam Sheeler, Nelson Laverty, Julie Laverty, Gemma Laverty, Christine Colella, Dan Fisher, Kim Fisher, Dennis Mooney, Rob Runyon, Amy Runyon, Andrew Runyon, Heath Myers, Lauren Hetrick, Quincey Myers, April Messenger, Brian Bauer, Tracy Alspaugh, Kevin Lay, Laura Lay, Addison Lay, Sue Walker, Andrew Walker, Anthony Walker, Troy Walker, Kyle Bier, Stephanie Bier, Daniel Bier, Colton Bier, Jay Rauscher, Sandy Rauscher, Aidan Rauscher, Caitlyn Feathers, Dana Feathers, Dan Feathers, Daniel Bauer, Kim Bauer, Melinda Campbell, Kendra Shaffer, Kristen Day, Bob Over, Don Bowers, Tricia Frampton, Erinne Frampton, Vickie Parrish, Steve Parrish, Emily Parrish, Bill August, Taylor Hutchinson, Sydney Hutchinson, Tina Hutchinson, Bill Beck, Joey Diehl, Cody Diehl, Gary Diehl, Nathan Diehl, Kenny Blessing, Emily Webber, Becky Baker, Bryce Baker, Bob Baker, and Cindy Kanc.

### XI. PUBLIC COMMENT PERIOD

Rev. Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Director by offering a prayer of encouragement for the Board members and community.

Mr. Bob Over, 137 W. Big Spring Avenue. Newville, PA. I read the Valley Times Star in February which you approved a 2.1 million dollar track project. Just a few days later in the Sentinel, I read Schools Try to Tread Water. Schools cannot make it very well. I do not know who among you brought up the idea that you would spend 2.1 million dollars on a track. The average income of families in the Big Spring district is in the \$40,000 range. I know a lot of families that are not in the \$40,000 range and they are not on food stamps. I spoke to people in Newville about this. I cannot say here the first word out of their mouths in disapproval of this expenditure. For a million dollars in twenties, it would weigh 110 pounds. If you stack them, it would go 43 inches high. I realize that doesn't mean much to you people but I don't think 2.1 million dollars means much to you either. You are not spending your money, you are spending our money. There is a lot of people unhappy with these expenditures. One gentlemen voted no – thank you. For the rest of you, shame on you.

XII. STRUCTURED PUBLIC COMMENT PERIOD

XIII. OLD BUSINESS

XIV. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) Coaching Recommendation

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a coach for the team noted, effective immediately.

**Matt Eisenberg Assistant Football Coach**

The administration recommends that the Board of School Directors approve the appointment of the above listed coach, as presented.

(ACTION ITEM)

2) Approval for Leave Without Pay – Mrs. Danielle Bingaman

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Danielle Bingaman is requesting one-day leave without pay for Thursday, March 30, 2017.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

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**XIV. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**3) Approval for Leave Without Pay – Ms. Leah Richwine**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Leah Richwine is requesting a half-day leave without pay for the afternoon of Thursday, March 16, 2017.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

**(ACTION ITEM)**

**4) Approval for Long-Term Substitute – Ms. Delaney Sandberg**

The administration requests permission to move forward with the recommendation of Ms. Delaney Sandberg for a long-term substitute position with Source4Teachers, the District substitute teaching contractor. Ms. Sandberg will be filling the vacancy created by Mrs. Erin Zinn who will be on child-rearing leave from approximately April 10, 2017 through June 2, 2017.

The administration recommends Ms. Delaney Sandberg for a long-term substitute position with Source4Teachers, the District substitute teaching contractor, filling the position created by Mrs. Erin Zinn who will be on child-rearing leave from approximately April 10, 2017 through June 2, 2017.

**VOTE ON XIV., NEW BUSINESS, A-1 through A-4; PERSONNEL CONCERNS**

Motion by Swanson, seconded by Roush to combine and approve Items A-1 through A-4 as outlined and recommended above. Roll call vote:  
Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl.  
Motion carried unanimously. 8 – 0

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### XIV. NEW BUSINESS (. . . continued)

(ACTION ITEM)

#### B) Refuse All Proposals in Response to Erate BID#YR200002

At the December 12, 2016 meeting the Board approved the release of Erate application & bid for Fiber links to OF/NV. Comcast submitted the sole proposal (attached) and Mr. Krepps reviewed it in the building & property meeting prior to this one. After review by the Technology Dept. and the administration, the recommendation is to refuse the bids due to budget concerns and the upcoming wireless solution will provide a short-term fix.

The administration recommends the Board of Directors refuse all bids received for proposal known as BID# YR20002.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl. Motion carried unanimously. 8 – 0

(ACTION ITEM)

#### C) Approve Appointments of Trustees to the South Central Trust Board

The SCT is revising its trust documents (attached) and is asking for member districts to formally appoint trustees. The District has four positions to fill; Mr. Blasco was appointed in December 2016 Board Reorganization.

The administration recommends the Board of School Directors appoint the following employees as Trustees representing the District for the term indicated: Stacy Lehman - 4 years, Charlene D'Amore - 2 years, Richard Kerr - 2 years.

Motion by Kanc, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl. Motion carried unanimously. 8 – 0

Dr. Fry informed the Board of School Directors what we will have from a representative standpoint for the South Central Trust, which handles our health care, we will have a Board member, a classified member, a professional member, and Mr. Kerr, Business Manager.

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**XIV. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**D) Approve Payment from Capital Project Reserve Fund**

The District received a payment application from E.L. Diffenbaugh and Associates for \$1,342.50.

The administration recommends the Board of School Directors approve the payment from the Capital Project Reserve Fund of \$1,342.50 to E.L. Diffenbaugh & Associates.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl. Motion carried unanimously. 8 – 0

**(ACTION ITEM)**

**E) Approve Release of Mowing Bid Specification**

Currently all of the District's mowing contract are either on extension or expired. Mr. Sheeler prepared a new bid specification that would put all contracts on the same cycle and reduce the number to 3 -- Oak Flat, Newville and the Mt. Rock Rd campus.

The administration recommends the Board of School Directors approve the release of the request for bids using the attached specification.

Motion by Barrick, seconded by Kanc to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl. Motion carried unanimously. 8 – 0

**(ACTION ITEM)**

**F) Facilities Utilization Request – Open Diving Invitational**

Mr. Les Stover, Aquatics Instructor/Director is requesting to utilize the High School Pool on Sunday, March 26, 2017 from 1:00 pm – 7:00 pm for an Open Diving Invitational. Because the utilization is on Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Stover's request to utilize the High School Pool on Sunday, March 26, 2017 as presented.

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**XIV. NEW BUSINESS (. . .continued)**

Motion by Kanc, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, and Deihl. Motion carried unanimously. 8 – 0

**(INFORMATION ITEM)**

**F) Proposed Updated Policy**

The administration has submitted the updated policy listed for Board review.

**706.1 Disposal of Equipment/Supplies/Textbooks**

The updated policy will be an action item on the March 20, 2019 Board Agenda.

**(INFORMATION ITEM)**

**G) Proposed Updated Job Descriptions**

The administration has submitted the updated job descriptions listed for Board review.

**Assistant Principal/Director of Athletics/Student Activities/Building Utilization  
Administrative Assistant to the Athletic/Student Activities Director**

The updated job descriptions will be an action item on the March 20, 2017 Board Agenda.

**(INFORMATION ITEM)**

**H) Proposed Adoption of a Planned Course**

Listed below is a completed planned course for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors.

<u>Course</u>	<u>Department</u>
French II	World Language

The proposed planned course listed will be an action item on the March 20, 2017 Board Agenda.

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### XV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

### XVI. COMMITTEE REPORTS

#### A. District Improvement Committee – Mr. Kanc

A meeting was held on February 23, 2017. It was excellent and informative. Dr. Roberts, Mrs. Ward, and Mr. August gave program updates and models. It was well organized and well presented.

#### B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl

A meeting is scheduled for some time in March.

#### C. Vocational-Technical School – Mr. Wolf/Mr. Piper

A new diesel instructor was hired at vo-tech. Transition is working well. They are fully staffed.

#### D. Buildings and Property Committee – Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, and Mr. Gutshall.

1. A revised capital project list is attached as is a bond ratings call.
2. An update on the PennDOT grant from meeting on Friday, 3 March at West Pennsboro Township building.

#### E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

#### F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered. .

**XVI. COMMITTEE REPORTS (...continued)**

**G. Capital Area Intermediate Unit – Mr. Wolf**

A meeting was held last week. There was a presentation by a staff member. There are 72 inpatient beds in Hershey. They are filled by students that could be there for a week, a month, or any period of time. The CAIU has two teachers that provide instruction every day to those students. There is a facility at Roxbury that the CAIU provides services to students as well.

Mr. Barrick reminded the Board if they are Big Spring students, we pay the bill for these services.

**H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson**

No meeting was conducted and no report was offered.

**XVII. SUPERINTENDENT'S REPORT**

1. **Enrollment** – In front of you, is the monthly enrollment report. I just wanted to highlight a couple of items on the report. If you notice at the bottom, we have 138 cyber students. Those cyber students are anywhere from \$12,000 to \$24,000 depending on regular education or special education students. Last year at this time we had 137 students. This is something we continue to work on. If you look at the grade level enrollment we continue to be aligned with the state projected enrollment.
2. **Visit** – Representative Bloom visited our Business Incubator at the high school last week. Our discussions continue with Shippensburg University to make our incubator format worth some sort of college credit. We also are looking to bank some of the interest with our consortium school districts so they can send student and expand the program. We are also looking at the Middle School. There is a program for middle school students.
3. **Districts** – Just an update on Districts that have visited Big Spring over the last four to six weeks. Dover, Southeastern York, Fairfield. Greenwood will be coming later this month.
4. **March is Music in our Schools** - There will be a concert on March 14<sup>th</sup> that will incorporate all our groups. It is in the Gym. Hope you can see the commitment from our staff and students and their families. Much to be proud of. Again it doesn't come at a small cost but it is one that our kids deserve.

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**XVIII. BUSINESS FROM THE FLOOR**

Mr. Kanc stated lots of great stuff tonight to make us Bulldog proud. The robotic monitor that Mr. Gillet put on, where does that stand?

Dr. Fry stated we are still using the CAIU's. We are trying to see whether it is worthwhile for us to purchase this.

**XIX. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

**XX. ADJOURNMENT**

Motion by Kanc, seconded by Swanson to adjourn the meeting. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Piper, Roush, Deihl, and Kanc. Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:42 PM.

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Robert L. Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, March 20, 2017**